

## TOWN OF GENEVA COUNCIL MEETING

March 11, 2025 at 6:30 P.M.

Those present were asked to please rise for the Pledge of Allegiance.

The meeting was called to order by President Lynn Burry. Roll call showed Council members Andrew Briggs, Stan Ringger, Arlen Mitchel, Agnes Schoch, Clerk-Treasurer, Deputy Clerk-Treasurer and Town Attorney present.

**PRESENT:** General Public: Andrew Sproles, Duane Booth, Matthew Tebbe, Nick Gannon, Ryan Lefeld, Mark Schoch, Andy Yoder, Alan Holdren (Leap IT), Jessica Miller, Robert Elzey, Shaun Fosnaugh, Jemson Price (GYC), Ryan Rojas (GYC)

**On a motion** by Arlen Mitchel, seconded by Agnes Schoch, and passed unanimously, the Council approved the minutes from the corrected minutes showing the bid due date for the 110 Lincoln demolition as 03/11/2025 and the correct spelling for Mark Wynn for February 11, 2025 meeting.

**On a motion** by Agnes Schoch, seconded by Andrew Briggs and passed unanimously, the Council approved the Executive Session and Pubic meeting minutes for February 19, 2025.

**On a motion** by Andrew Briggs, seconded by Stan Ringger, and passed unanimously, the Council approved the Executive Session meeting minutes for March 3, 2025.

**Public Hearing** was opened regarding the Additional Appropriations of CEDIT \$73,100, Safety LOIT \$97,000, Economic Development TIF \$270,000, and MVH Restricted \$24,000. No questions from Council or citizens. Public Hearing was closed and Motion to Adopt will be on April 8, 2025.

**110 Lincoln Street Bids** were opened by the Town Attorney. Five bids were received: Yoder Excavating \$15,000, Isch Excavating \$14,500, Wynn Excavating \$12,500, Lugenbill Excavating \$19,850, and Covered Construction \$85,000. Per Town Attorney, no bonding will be necessary and work must be completed by May 11, 2025. **On a motion** by Agnes Schoch, seconded by Andrew Briggs, and passed unanimously, the Council chose Wynn Construction to demolish the house at 110 Lincoln Street for \$12,500.

**Police Report** – Marshal Booth discussed the traffic issue at 5<sup>th</sup> Street and US 27 S regarding the semis with Red Gold, complaints from citizens, and damage to property.

Marshal Booth, Trent Shaffer, and Red Gold will work together to come up with a solution for 5<sup>th</sup> St to mitigate this issue going forward. Geneva Youth Council representatives Jemson Price and Ryan Rojas asked Council for permission to close Decatur Street from Line to the alley behind the Fire Department on April 19, 2025 for a street dance. Dance will be 06:30-9PM and will need set up and tear down time. **On a motion** by Arlen Mitchel, seconded by Stan Ringger, and passed unanimously, Council approved the closing of Decatur Street between Line Street and the alley behind the Fire Department on April 19, 2025.

**Nuisance Committee** President Burry informed that council that the Nuisance Committee will be restarting for the year now that the weather is getting nicer. Marshal Booth and President Burry will meet regarding a third member of the committee. Andrew Briggs and Trent Shaffer will work together on coordinating a date for the next heavy trash day and dumpster rental.

**Fire Department Report** – Chief Mark Schoch states several people have signed up for the Fire 101 Ops class in June that will be in Portland.

**Work Force Report** – Street Department repaired two leaks on March 8, 2025, located behind the Geneva Fire Department and the Town Garage. Trent Shaffer indicated these leaks were responsible for the large amount of water loss recently, and water usage is back down to 120,000 gallons a day.

**New Business** – Matt Lehman/representative from Bixler Insurance was on the agenda, but did not come to the meeting.

Representative Matthew Tebbe from Red Gold were in attendance in order to get approval and signatures on the CF-1 Compliance Forms for previously approved abatements. Forms indicate Red Gold has done what they stated they would do. Two real estate CF-1 forms for migrant housing facilities that have been built and are up and running, the warehouse, and personal property. Form 23-12 is the newest form and there are 3 after that form. Town Attorney confirmed with Matthew Tebbe all forms were 10-year super abatements. Matthew Tebbe indicated the warehouse is on its last year. **On a motion** by Andrew Briggs, seconded by Agnes Schoch, and passed unanimously, Red Gold was found in compliance and forms were signed after the meeting.

Andrew Sproles with Bunn Excavating and Ryan Lefeld with Choice One Engineering presented an update to Council regarding the current Sewer project. Bunn accepted the

responsibility for the delay on completing this project, indicated they are working extra crews and working through poor weather conditions to get the project completed. Andrew Sproles that 36 calendar days be added to the contract for Substantial completion and Final completion date of the contract to allow for the completion of the remaining sewer and watermain work. Bunn anticipates the Substantial completion date to be 04/18/2025 and the Final completion date 05/01/2025, and restoration to be completed by Memorial Day 2025.

**On a motion by** Lynn Burry, seconded by Andrew Briggs, and passed with a 4-1 vote, extension with contingency and performance bond granted by Council. Stan Ringger opposed the motion. Council will set a special meeting to sign the paperwork at a later time.

Ryan Lefeld with Choice Engineering presented the five pay applications to the board requesting approval once corrections on the retainage is complete. Retainage should be at 8%, not 5%, and was just an error in the spreadsheet. Correct retainage: application #1 \$40,666.76, application #2 \$92,875.72, application #3 \$155,693.23, application #4 \$99,703.96, and application #5 \$267,078. Mr. Lefeld will send the Clerk Treasurer the information via email for corrections. **On a motion by** Agnes Schoch, seconded by Arlen Mitchel, and passed unanimously, the corrected pay applications/retainage was approved by Council.

President Burry discussed building and security access for all town buildings and that the system needs streamlined. **On a motion by** Agnes Schoch, seconded by Arlen Mitchel, and passed unanimously, Marshal Booth, Chief Schoch, and Trent Shaffer were assigned to research a more streamlined process for the town.

**Old Business – On a motion by** Stan Ringger, seconded by Andrew Briggs, and passed unanimously, Officer Michael Padgett's pay was approved for \$58,525 annually before ILEA, and will increase to \$59,875 annually after successfully graduating ILEA.

**HUB building update:** Council is currently waiting on engineering study from Mark Wynn's office. Town Attorney stated Mark Wynn is confirming they will not go over the \$8500.00 that was prior approved by Council.

**Elevator update:** Elevated Oracle provided new quote to repair the Town Hall elevator. Quote covers removing the bad motor, installing new motor, removing and disposing of the

oil in the pit, replace all Victaulic fittings, and testing the elevator and returning it to service. Quote is \$15,320.00. Half the balance, which is \$7660.00, is due prior when contract is signed, with remaining balance of \$7660.00 due at completion of the work. President Burry recommends Council chooses Elevated to make repairs. Arlen Mitchel requested we obtain a maintenance contract for the elevator once it is repaired. Contact person for Elevated will now be Clerk Treasurer. **On a motion** by Agnes Schoch, seconded by Andrew Briggs, and passed unanimously, Town will contract with Elevated to repair the elevator at the Town Hall.

**I.T. and Live Stream Updates:** Recommendation to remain with County I.T. for 2025 and to contact Mike Brown about completing installation by the end of the week. Received quotes for Live Streaming from Dynamic Business Solutions for \$49,596.61, plus \$720 annually for streaming and support as well as a quarterly fee of \$150 for ongoing support; Pinnacle Systems for \$12,440.36. Currently waiting for quote from Innovative Concepts before deciding. Agnes Schoch asked about ongoing costs with any system we choose.

**Medical Building:** plans and ideas are still being discussed and researched for the building.

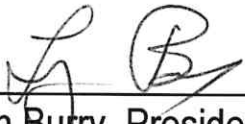
**Clerk-Treasurer – On a motion** by Andrew Briggs, seconded by Stan Ringger, and passed unanimously, Direct Deposit of Payments will be tabled until 2026.

**On a motion** by Andrew Briggs, seconded by Arlen Mitchel, and passed unanimously, February Bank Reconciliation was approved. **On a motion** by Agnes Schoch, seconded by Arlen Mitchel, and passed unanimously, February APVs was approved.

**On a motion** by Andrew Briggs, seconded by Stan Ringger, and passed unanimously, motion to adjourn was passed.

Meeting adjourned.

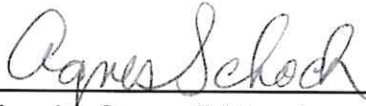
Next Meeting: April 8, 2025 06:30PM



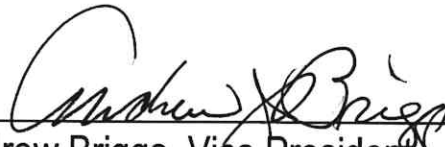
Lynn Burry, President



Arlen Mitchel, Council Member



Agnes Schoch, Council Member



Andrew Briggs, Vice President



Stan Ringger, Council Member



Christina Booth, Clerk Treasurer

March 11, 2025 Minutes

